Deadlines

Key deadlines are quickly approaching and it’s very important to pay close attention to the timeline and instructions outlined in the EIW 2019 Process Guide.

Tuesday, July 16 - No-exceptions to the below deadlines

- Submit final resume to Symplicity and attach to bids by 12:00 p.m. EDT
- Deadline to place your bids in Symplicity by 4:00 p.m. EDT.
- Deadline to enter unavailable times for EIW by 4:00 p.m. EDT.

Thursday, July 18

- View your assigned interviews in Symplicity after 1 p.m. EDT

Friday, July 19 - Monday, July 22 - Drop and/or add interviews

- Friday, July 19 - Open drop period #1 (9 a.m. - 4 p.m. EDT)
- Saturday, July 20 - Limited add period #1 (9 a.m. - 11:59 p.m. EDT)
- Sunday, July 21 - Open drop period #2 (9 a.m. - 4 p.m. EDT)
- Monday, July 22- Open add period #2 (9 a.m. - 11:59 p.m. EDT)

Submitting Your Bids

The deadline to place your bids in Symplicity is tomorrow by 4:00 p.m. EDT. There is absolutely no-exceptions to the deadline. We cannot make exceptions under any circumstances (even technical issues). Your bids MUST be entered in Symplicity—there is no “submit” button for placing your bids. Once your bids are in Symplicity they are “submitted”. Having a bid list review with a counselor is not the same as submitting your bids. Carefully review the "Place Your Bids" section of the EIW 2019 Process Guide (pg. 16-18).
Attach Your Updated Resume(s)

CONFIRM THAT THE CORRECT RESUME IS ATTACHED TO EACH BID. You cannot edit the attached resume after the bidding deadline. If you revise your resume after the bidding deadline, remember to bring a copy of it to each interview so that you can provide it to the interviewer(s).

Enter Your Unavailable Times

You should only designate yourself as “unavailable” to interview if you are absolutely unavailable (e.g., you will not be in Ann Arbor). Given the way interviews are assigned and that firms are usually only here for one day during the week, unavailability will reduce your chances of being granted an interview. Enter times that you are unavailable to interview during July 30, 31, August 1, 2, between 8:00 a.m. and 5:00 p.m. EDT. This information must be entered before tomorrow at 4:00 p.m., EDT DEADLINE. We cannot make exceptions under any circumstances (even technical issues).

View Your Assigned Interviews

Initial interview schedules will be released to students via Symplicity (OCI > Scheduled Interviews) on Thursday, July 18 after 1 p.m. EDT.

Dropping and/or Adding Interviews

You cannot drop interviews during the add periods, or add interviews during the drop periods. After each drop period, open interview slots will be filled from the waitlist.

Dropping interviews:

- During the two drop periods, you can drop any interview on your schedule via Symplicity. After each drop period, open interview slots will be filled from the waitlist.
  - Drop Period #1 - Friday, July 19, 9:00 a.m. - 4 p.m., EDT
  - Drop Period #2 - Sunday, July 21, 9:00 a.m. - 4 p.m., EDT
  - Drop Period #3 - Tuesday, July 23 9:00 a.m. through Monday, July 29 4:00 p.m. EDT (employers will know if you have dropped an interview)
  - Tuesday, July 23 - Interview schedules released to employers

Adding interviews:

- There are two add periods. The first add period (July 20) is open only to those students (if any) who were initially awarded a low number of interviews. They will be allowed to add a limited number of interviews. Students will be notified on Saturday, July 20 regarding eligibility for the first add period. Students with fewer than 13 interviews are eligible to participate in the first limited add period on Saturday, July 20 and may add up to 13 interviews.
- The second add period (July 22) is open to all students. Students participating in Add Period #2 may add interviews until their schedule has 25 interviews total. Interviews are added on a first-come, first-serve basis, so sign up as early as possible. Remember: You cannot drop interviews during the add periods, or add interviews during the drop periods.
  - Add Period #1 (Limited) - Saturday, July 20, 9:00 a.m. - 11:59 p.m. EDT
  - Add Period #2 (Open) - Monday, July 22, 9:00 a.m. - 11:59 p.m. EDT

How to add interviews:

1. Log in to Symplicity. If the employer still has openings in their schedule, you will see a gray interview date box next to their name. Click on this box, then select an interview time and click “Signup.” You should then see this interview appear on your schedule. Be sure to review the employer’s hiring criteria to ensure you meet the firm’s requirements (some of the employers are IP-only firms).
2. For employers recruiting for “multiple offices”, the gray box will appear next to each office, although it is possible that not all offices have openings. You will need to check each office individually to determine which office(s) have openings.
3. BE SURE THAT THE APPROPRIATE RESUME IS ATTACHED TO THE INTERVIEW PRIOR TO SELECTING ADD! Symplicity will default to whatever is listed first alphabetically.
Employer Schedule Update

- Gunderson Dettmer Stough Villeneuve Franklin & Hachigian recently added the San Francisco office to their schedule. For further details, please reference Interview Slots by Employer. Continue to check the Interview Slots by Employer as changes can take place up until the bidding period closes.

Questions? As always, please email us at lawcareers@umich.edu.

Have a great week!
Shannon

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Diversity, Equity, and Inclusion

Do you have feedback about Diversity, Equity, and Inclusion at the Law School? Click here to provide your thoughts to the Educational Environment Committee.

If you witness or experience conduct that discriminates, stereotypes, excludes, harasses or harms anyone in our community based on their identity (such as race, color, ethnicity, national origin, sex, gender identity or expression, sexual orientation, disability, age or religion) please report it to the University. Click here to report a biased-related incident.